

DILTON MARSH PARISH COUNCIL

Minutes of the meeting held on Thursday 19 May 2016 at 8.30pm in Dilton Memorial Hall

Present: Councillors Cllr. A Irving (Chairman), Mr A Coutts-Britton, Ms. S Harris, Mr W Johnson, Mrs P Jones, Mr D Middleton, Mr J Moody, Mr F Morland, Mr A Page, Mr M Roberts and Mr R Coleman (Clerk).

There were eight members of the public present initially.

2087/16 Welcome and Introductions.

The Chairman welcomed those present.

2088/16. Apologies.

Apologies for non-attendance were received from Cllrs. D Howells, Cllr. J Short, Wiltshire Council Cllr. J Wickham and the Community Policing Team.

2089/16. Declaration of Interests.

There were no interests declared.

2090/16. Minutes of the Ordinary Parish Council Meeting held on 21 April 2016.

The Council **resolved** that the minutes be signed as a true and accurate record.

2091/16. Neighbourhood Policing Team (NPT).

a. The Clerk reported that he had been sent a written report by the NPT (PCSO Caroline Wright) prior to the meeting. He stated that the report comprised two parts – A statement on the current priorities and news from Wiltshire Police followed by brief details of Local Crimes. The Clerk reported the following local crimes (Shown in italics):

Any Relevant Series

There have been no linked series during the month of April 2016.

Crime Exceptions are the volume of crime that exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

Other rural areas showed an increase in Non Dwelling Burglaries to sheds and garages, where power tools have been stolen.

Websites such as www.immobilise.com and www.datatag.co.uk enable you to purchase security tags with individual security codes, which when registered, assists the Police in identifying and returning property when located.

Local Crimes

Bratton: *Hare Coursing/Poaching x2
Burglary – theft of wallet.
Fraud*

Coulston: *Hare Coursing/ Poaching.*

Dilton Marsh: *Threats relating to unpaid bill*

Signed

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As always, we welcome any feedback that you may have and it is important to hear your views in how we can find the balances and address the issues that affect your communities.

Please continue to leave your feedback at feedback@wiltshire.police.uk

<https://www.police.uk/>

This link will allow you to check stats in more detail for your area, and all surrounding areas.

Community Coordinator Pc 2446 Charly Chilton : charlotte.chilton@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

b. Cllr. Harris reported that she is now a Neighbourhood Watch Coordinator for her local area and that she is actively seeking volunteers to assist.

Cllr. Page stated that he and other colleagues had been approached by individuals offering generators for sale which was rather bizarre in the circumstances. He commented that these incidents had been reported to the police at Frome.

2092/16. Planning.

a. The Council noted the status of the extant planning applications thus:

15/11513/FUL	14 The Avenue	Side, rear and front extensions	Approved
15/12711/FUL	Brook Hall, North Bradley	Alterations to existing outbuildings as two residential holiday let units (1 no. two-bed and 1 no. four-bed) and an office. Outbuildings are within curtilage of Grade II-listed main house.	Pending
16/00084/LBC	Brook Hall, North Bradley	As above	Pending
15/12551/OUT	Land at Westbury Sailing Lake, Station Road, Westbury	Hybrid planning application seeking outline planning permission for the erection of up to 300 dwellings etc.	Recommended for Approval
16/00729/FUL	Land at Petticoat Lane	Demolition of existing industrial buildings currently used for B2 Light Industrial and B8 Storage Space and erection of 8 new Commercial units for B2/B8 use (Resubmission of 15/01974/FUL).	Pending
16/00587/FUL	Brokerswood Country Park, Brokerswood Road	Change of use to locate 90 holiday lodges, 20 touring units and 10 camping pods together with associated infrastructure and LPG storage area (in place of 89 touring pitches).	NORTH BRADLEY Pending
16/02860/FUL	32 High Street	Erection of two storey rear extension, including removal of latter-day single storey structures and associated works	NEW
16/02770/FUL	23 St Marys Lane	Proposed two storey extension(Amendment to planning permission 14/04816/FUL)	Approved

b. The Council examined the following planning applications and **resolved** to send comments to Wiltshire Council as shown in italics:

Signed

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16/03338/FUL	41 Clay Close	Erection of two storey side extension, conservatory at rear end and enlargement of car parking area and repositioning of fence for vision splays.	NEW
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The Parish Council has no objections to this proposed development.

16/03581/FUL	2 Dutts, Dilton Marsh	Wooden Boundary Fence	NEW
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The Parish Council has no objections to this proposed development.

c. The Council examined the following planning application that was received after 12 May 2016 and **resolved** to send comments to Wiltshire Council as shown in italics:

16/02562/FUL	Clivey Gate Toll House, 19 Clivey	Erection of Stable Block	NEW
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The Parish Council has no objections to this proposed development.

d. The Council noted that planning application 15/12551/OUT (Land at Westbury Sailing Lake) had been recommended for approval by the Strategic Planning Committee for approval.

e. Cllr. Harris handed details of the Neighbourhood Planning process to each councillor and gave a full explanation of the details of the process and the benefits that the development of a Neighbourhood Plan may bring for Dilton Marsh. There was a full discussion on the perceived benefits of such a plan, the development process and possible costs and whether the development of a plan would benefit Dilton Marsh. The Council **resolved** not to proceed with the development of a plan at this time and **resolved** that a 'scoping study' be undertaken – as suggested by Cllr. Harris – before proceeding further. Cllrs. Middleton, Roberts and Roberts agreed to assist Cllr. Harris in undertaking the Scoping Study. The Chairman requested that the results of the Scoping Study be presented at the June Parish Council meeting.

f. There were no other planning matters raised.

2093/16. Finance.

a. The Clerk reported that the current financial position at 30 April 2016 was as follows:

Dilton Marsh Parish Council - Financial Statement April 2016

Dilton Marsh Parish Council

Treasurers Account Balance as at 31 March 2016

2667.29

INCOME

Wiltshire Council Parish Precept

13750.00

TOTAL

16417.29

Deduct Cheques presented

1459 St Johns CC
1460 RAPID
1461 RAPID

144.34
93.65
25.00

Signed

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1462	Memorial Hall Hire	148.50	
1464	Clerk's Salary (April)	438.00	
1465	Clerk's Expenses (March)	78.98	
1466	HMRC PAYE Month 1	109.40	
1469	RAPID	67.56	
	TOTAL	1105.43	1105.43

Late Presented Cheques

1463	S Harris (Expenses)	15.3	
1467	St Johns CC (019/16)	72.17	
1468	Memorial Hall Hire	45	
1470	St Johns CC (044/16)	72.16	
	TOTAL	204.63	204.63

Unpresented Cheques

	TOTAL	0.00	0.00
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Balance at 30 April 2016

15107.23

Treasurers Account Total

15107.23

Accounts due for payment - May 2016

Clerk's Salary (May)	438.00		
Clerk's Expenses (April)	73.33		
Clerk's Office Allowance	92.50		
HMRC PAYE Month 2	109.40		
Zurich Insurance Renewal	802.39		
Memorial Hall Hire Charge	20.00		
St Johns CC	72.17		
Internal Audit Fee	100.00		
Village Day Bouncy Castle	70.00		
	TOTAL	1777.79	

30 Day Account

Balance at 31 March 2016

20224.34

INCOME

11-Apr	Interest		0.91
	TOTAL:	0.91	20225.25

DEDUCTIONS

None		0.00	
	TOTAL:	0.00	

Balance at 30 April 2016

20225.25

Total funds held by Dilton Marsh Parish Council as at 30 April 2016:

35332.48

Signed

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The Council **resolved** to donate a further £50 to a maximum of £300 towards the costs of the Village Day and Picnic Day and for the money to be disbursed to the relevant organisations at the discretion of the Chairman of the Parish Council.

b. The Council **resolved** to make the payments shown under 'Accounts due for payment' above.

2094/16. Community Area Board/Community Area Transport Group.

The Chairman stated that next Area Board meeting is to be held on 2 June 2016.

2095/16. Highways/Environment.

a. There was nothing further to report in respect of the Tower Hill Safety Improvements Project and the Clivey/Dilton Marsh Footway Project.

b. Cllr. Morland commented that the limited work undertaken on the B3099 road hardly justified closing the entire road for such a long period – a sentiment echoed by other councillors.

Cllr. Irving reported that Westbury and Dilton Marsh were to share the use of a Speed Indicator Device (SID) on the basis of a 2:1 share respectively. She stated that she would send details to the Clerk for him to send to all councillors and that details of the protocol involved will be a subject for agreement at the next Parish Council meeting.

Cllr. Harris stated that she had noticed a regular procession of heavy lorries travelling along High Street that were clearly above the weight limit restriction. She was asked to report this to the Neighbourhood Police tasking meeting.

2096/15. Playing Field.

a. The Clerk confirmed that he had advised the prospective resident in High Street that permission would not be given for the vehicles to access the Playing Field when work is being undertaken on his property. The Clerk added that this refusal had been acknowledged.

b. Councillors acknowledged the presentation given by RAPID during the Open Forum and that RAPID was seeking decisions by the Council in respect of the following matters:

- a. Agree that funding applications will be in the name of the Parish Council.
- b. Focus initially on the upgrade of the existing play area, woodland play area and picnic tables.
- c. Progress designs and costings taking into account the results of the consultation.
- d. Commission a professional fundraiser to source funding and write funding applications.

The Clerk stated that in the written report received from RAPID and sent to all councilors he had assumed that these were decisions to be made by RAPID and were not intended to be made by the Council. Hence they were not on the Agenda for this meeting. Notwithstanding this, the Parish Council decided to address the matters at this meeting.

The Clerk stated that in respect of a. above, his advice was that as a matter of principle grant funding applications should be made by RAPID and NOT the Parish Council and that RAPID is a keen, enthusiastic and very capable Dilton Marsh Community Group with its own bank account and constitution and that it must take full responsibility for the project that they are managing. He added that in his experience such applications were lengthy and required a significant amount of detail, especially in relation to finances – all of which would be for him to complete. He stated that he would not be prepared to undertake that task.

There ensued a lengthy discussion during which councillors argued that funding applications should be in the name of the Parish Council if that was a more certain way of securing grant funding and Cllr. Middleton commented that it may be necessary to come to an agreement with the Clerk or seek alternative assistance when making a grant application. Other councillors commented that RAPID as a stand-alone

Signed

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community group would fare better if applying for grants in its own name and Cllr. Coutts-Britton commented that it had been argued in the past that if the Parish Council wanted or needed additional funds these could be raised by increasing the Parish Precept. This would have the effect of lessening the chance of the Parish Council being successful when making grant funding applications. Cllrs. Moody and Coutts-Britton commented that more information was required regarding project details before proceeding and Cllr. Morland stated that in view of the results of the questionnaire process undertaken by RAPID it would be advisable to proceed in accordance with those results and adopt one project at a time.

The Parish Council **resolved** by a majority that if the timing of grant funding applications was such that time was of the essence then an Extraordinary Parish Council meeting would be called to make a decision on a. above. Otherwise the decision would be deferred until the next Ordinary Parish Council meeting. The Council noted b, c and d above without any decisions being made.

2097/16. Co-option of a New Member.

The Clerk stated that there had been two applications to become a co-opted member – Kathy Hutt and Lucy Osborne-Kirby.

The Council resolved that each would be invited to the next Parish Council meeting and requested to make a brief statement before the Parish Council then voting for the preferred candidate.

2098/16. Members' Reports.

Cllr. Moody – Geoff Miles is now the Chairman of the Memorial Hall Committee.

Cllr. Roberts – Cllr. Roberts requested that the possible acquisition of a defibrillator be placed on the Agenda for the next meeting.

Cllr. Irving – The Dilton Dash event was very successful.

Cllr. Irving – Cllr. Irving reminded councillors of the Village Day and the Queen's Birthday Tea the following day

2099/16. Clerk's Report.

a. The Council noted that the date and time of the next meeting:

- Ordinary Parish Council Meeting – 16 June 2016 at 7.30pm.

b. There were no other matters to report and the meeting closed at 10.10 pm.

Signed:

Chairman of Dilton Marsh Parish Council

16 June 2016

Signed

Date

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Actions – PC Meeting 19 May 2016

- | | |
|---------------|---|
| Action 1/2076 | Clerk.
To write to WC – Planning applications. |
| Action 2/2076 | Cllr. Harris.
To undertake a Scoping Study (Neighbourhood Planning). |
| Action 3/2077 | Clerk.
To make payments. |
| Action 4/2079 | Cllr. Harris.
To report heavy goods vehicles to the NPTG. |

Signed

Date