

DILTON MARSH PARISH COUNCIL - NOTICE OF MEETING

Minutes of a meeting of the Parish Council held on **Thursday 20th April 2017** at the Memorial Hall, Dilton Marsh at 7.30 pm.

Present: Cllr Irving (Chair), Cllr Short, Cllr Hutt, Cllr Harris, Cllr Morland, Cllr Howells and Cllr Page
In attendance: Nicola Duke (Parish Clerk) and 5 members of the public

Public Forum

Arthur Underwood – spoke regarding the planning application at Cuckoos Rest, drawing attention to the huge development which was taking place at the fishing lakes. He reported that the original planning application had been extended significantly with the managers house now proposed for location on Fairwood Road and he had heard 4 more lodges and a conversion of a barn was planned. He stated the view that this was over development of the site.

Hilary Evans – spoke regarding the planning application for land east of 19 Clivey, highlighting the pool would be available for private hire and other schools and educational facilities. The application was concerned with the footprint, access and the principle of use. The applicant had developed Swim Stars and had experienced difficulty finding a pool, a huge shortfall in such a facility had been established and the applicants had looked at how best the facility could serve the community of Dilton Marsh. The proposed site was on agricultural land outside of the settlement boundary on land which is not in use. The development was being planned to enhance the amenity of the area and the intention was for the building to have an agricultural feel to sit well into its environment. The parish council was asked for its support and input.

Rachel Bowne – expressed support for the project as a facility for educational establishments as the inclusion lead for Youth Sport Trust and on behalf of Fairfield Farm College, highlighting the shortage of such facilities. Cllr Howells asked how many people it was thought would attend on a daily basis. The numbers were clarified to be a maximum of 8 adults per hour. The size of the pool would provide for 20 users in the water and school use would be via minibus. This would be an issue which would come down to timetabling. Cllr Howells asked whether any other facilities were planned. It was clarified that a mezzanine level may be added for use by clubs, office space etc. The rest of the site was still used for agricultural storage.

16/221 8	Apologies for Absence Cllr Coutts-Britton has sent apologies due to an overseas engagement. Cllr Johnson due to another commitment. Cllr Roberts due to a work commitment. Cllr Moody.
16/221 9	Declarations of Interest and Dispensations to Participate There were none.
16/222 0	Minutes The minutes of the Ordinary Meeting of the Parish Council held on 16 March 2017 were approved for accuracy and adopted (proposed Cllr Page, seconded Cllr Short).

16/222 1	Matters Arising and update reports An action list had been circulated and there were no further matters to report.							
16/222 2	Reports To receive reports from: <ul style="list-style-type: none"> a) Wiltshire Councillor Jerry Wickham – reported that he had had a great deal of contact from residents near to the Cuckoos Rest planning application. He had called enforcement officers in and had been asked by residents to call the application into the planning committee. Cllr Wickham had reserved his right with the planning officers to call the application in and would confirm the request to call in with Wiltshire Council following this parish council meeting. He reported that matters were quiet at Wiltshire Council as councillors had gone into purdah as a result of the elections. Cllr Howells requested an update on the planned works at Tower Hill and Cllr Wickham confirmed that he had seen revised plans which had been prepared as a result of residents objectors. The new proposals addressed the concerns which had been raised. The finance was still allocated and he was confident that the proposals would be ready for the parish council in June 2017. b) Community Policing Team – no report. c) Community Area Board – the last meeting had been prior to Easter. It was clarified that any member could attend. Cllr Harris reported that she attended when she could. d) Community Area Transport Group – no report since the last meeting. 							
16/222 3	Planning applications <ul style="list-style-type: none"> a) To resolve the Council's comments on applications received and not previously responded to as listed below: <table border="1" data-bbox="191 989 1422 2039"> <tr> <td data-bbox="191 989 431 1839">17/01394/FUL</td> <td data-bbox="431 989 745 1839">Cuckoos Rest 28 Fairwood Road Dilton Marsh</td> <td data-bbox="745 989 1422 1839"> Revised touring pitch layout and with additional 5 no pitches giving 20 in total. Re-siting and design of 4 approved timber lodges. Revised siting and design of approved Managers House. New timber café/office building and new toilet block. Proposed path/jogging track south of the lake and relocation of temporary Managers House. PC comment: Objection on the following grounds, with a request that Wiltshire Councillor Wickham be asked to call the application into the planning committee if the case officer recommends approval: <ul style="list-style-type: none"> • Scale of the proposals - over development of the site • Increase in traffic generation • Adverse impact on local amenity • Flood risk as waterways may be affected – report required • Access and egress issues • Exit traffic down a narrow track with footpath creating highway safety issues (proposed Cllr Irving, seconded Cllr Harris) – carried with one abstention. </td> </tr> <tr> <td data-bbox="191 1839 431 2039">16/08344/OUT</td> <td data-bbox="431 1839 745 2039">Fern Farm 8 Hisomley Dilton Marsh</td> <td data-bbox="745 1839 1422 2039"> Demolition of existing agricultural buildings, subdivision of land and erection of three dwellings (outline application with some matters reserved – access and layout) PC comment: Objection on the following grounds,</td> </tr> </table> 		17/01394/FUL	Cuckoos Rest 28 Fairwood Road Dilton Marsh	Revised touring pitch layout and with additional 5 no pitches giving 20 in total. Re-siting and design of 4 approved timber lodges. Revised siting and design of approved Managers House. New timber café/office building and new toilet block. Proposed path/jogging track south of the lake and relocation of temporary Managers House. PC comment: Objection on the following grounds, with a request that Wiltshire Councillor Wickham be asked to call the application into the planning committee if the case officer recommends approval: <ul style="list-style-type: none"> • Scale of the proposals - over development of the site • Increase in traffic generation • Adverse impact on local amenity • Flood risk as waterways may be affected – report required • Access and egress issues • Exit traffic down a narrow track with footpath creating highway safety issues (proposed Cllr Irving, seconded Cllr Harris) – carried with one abstention. 	16/08344/OUT	Fern Farm 8 Hisomley Dilton Marsh	Demolition of existing agricultural buildings, subdivision of land and erection of three dwellings (outline application with some matters reserved – access and layout) PC comment: Objection on the following grounds,
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		<p>with the Wiltshire Councillor being asked to call the application in should the planning officer recommend approval:</p> <ul style="list-style-type: none"> • Outside of the development area • Highway safety • Contrary to the Wiltshire Core Strategy as development in the open countryside • Sustainability issues due to remoteness of site • Contrary to the NPPF given that Wiltshire has a five year housing land supply and therefore the application should be determined in accordance with the Core Strategy • Precedent for development in the open countryside <p>(proposed Cllr Irving, seconded Cllr Short). All in favour.</p>
17/01722/FUL	Penleigh Mill Farm Fairwood Road Dilton Marsh	<p>Erection of wooden building to house 4 stables</p> <p>PC comment: No objection (proposed Cllr Irving, seconded Cllr Harris). All in favour.</p>

b) To agree the comments to be sent to Wiltshire Council in respect of any planning applications received after 12 April 2017:

17/02139/FUL	1 Park Road Dilton Marsh	<p>Retrospective permission for erection of wooden workshop and hard standing</p> <p>PC comment: No objection with a request for the following conditions:</p> <ul style="list-style-type: none"> • That environmental issues be addressed as the emissions from the wood burner are having a negative impact on the neighbours • That the access onto the highway is constructed according to proper highway standards • That the use of the building is non-commercial <p>(proposed Cllr Morland, seconded Cllr Harris). All in favour.</p>
17/02611/OUT	Land east of 19 Clivey, Dilton Marsh	<p>Outline permission for private swimming pool with appearance and landscaping reserved</p> <p>PC comment: No objection (proposed Cllr Hutt, seconded Cllr Page) – carried with two abstentions.</p>

c) To consider any other planning matter – there were none.

d) To receive an update on the Council's application for a neighbourhood plan area for Dilton Marsh and to consider next steps in the Neighbourhood Planning process – the Neighbourhood Plan Area had been approved, although no formal correspondence had been received from Wiltshire Council. It was recommended that the next steps in the process be referred to the new Council following the elections in May. It was agreed that the clerk would prepare some information for this meeting and chase Wiltshire Council for formal notification of the decision. Cllr Morland

reported that the Westbury Neighbourhood Plan Area had now been designated in accordance with its parish boundary.

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Planning decisions, appeals and enforcements

Members noted the planning and enforcement decisions, notices and updates as listed:

16/11850/FUL	Land adj to Hisomley Farmhouse, Hisomley	Application for the extension of existing day room and change of use of land to accommodate 2 additional gypsy pitches comprising 2 mobile homes, 2 touring caravans, 2 dayrooms and associated works Pending
16/12497/FUL and 17/00325/LBC	Brook Hall, Wood Road, North Bradley	Creating 3 new window openings, re-opening 2 blocked window openings, re-opening 4 blocked doorways, re-roofing including insulation and creation of a small dormer to allow bat access Pending
17/00401/FUL	15 Clearwood, Dilton Marsh	Internal alterations and two storey extension Pending
17/01427/FUL	5 The Circle Dilton Marsh	Proposed single storey rear extension Approved with conditions
17/01314/VAR	Land at Westbury Sailing Lake, Station Road, Westbury	Variation of condition 4 (remove public right of access) on planning application 15/12551/OUT for the erection of 300 dwellings, public open space, highway infrastructure and associated works Pending
17/00397/CLE	6 Clearwood Dilton Marsh	Certificate of lawfulness for agricultural land for use as residential garden Approved

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Finance

a) A report from the Clerk on the current financial position had been circulated to members and was noted:

Dilton Marsh Parish Council

Treasurers Account Balance as at 30 January 2017

13373.44

INCOME

BGC Groundwork UK

6,000.00

TOTAL

19373.44

Deduct Cheques presented

1528 Flower show grant for hall hire

84.00

1527 Memorial Hall - hall hire

25.00

1533 Aspire Defence - Dilton News printing

40.43

1529 Aspire Defence - Dilton News printing

40.43

TOTAL

189.86

19183.58

Treasurers Account Balance as at 27 February 2017

19183.58

Unpresented Cheques

1523 Microshade VSM - IT hosting

216.00

1524 N Duke - salary

437.80

1526 N Duke - expenses

54.04

TOTAL

707.84

707.84

Cash book Balance at 27 February 2017

18475.74

30 Day Account

Balance at 30 January 2017

20232.82

INCOME

Interest

0.86

TOTAL:

0.00

20233.68

DEDUCTIONS

S

None

0.00

TOTAL:

0.00

Balance at 9 February 2017

20233.68

Total funds held in DMPC accounts as at 27 February 2017:

39417.26

Less unpresented cheques

707.84

Total funds available as at 27 February 2017:

38709.42

b) Council expenditure as listed below was approved (proposed Cllr Page, seconded Cllr Howells):

Clerks Salary	April 2017	£437.80
Clerks expenses	April 2017	£43.72
HMRC PAYE	April 2017	£109.60
Aspire Defence	Advance payment April issue Dilton News	£40.43
Dilton Marsh Memorial Hall	Hall hire March 2017	£25.00
BT Payphones	Adoption of telephone kiosk	£1.00

Cllr Harris reported that a pane of glass had been kicked in at the telephone kiosk and it was agreed that the Clerk would report this and ask for remedy prior to the council taking ownership.

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Highways and Environment

a) To note any progress on highway and environment projects –. it was reported that the Parish Steward had not been receiving the task lists and it was agreed that the clerk would forward this on. Cllr Harris would forward the list of tasks required to the clerk. It was noted that the path edges needed to be attended to between the High Street and the Chapel towards Petticoat Lane. Cllr Short reported that work was still required at the Hollow and that there were some potholes which also needed attention. It was agreed that, in future, all items for the parish steward would be sent into the parish clerk who would liaise with Wiltshire Council accordingly.

	<p>b) To note any matters needing attention and to agree the actions necessary –The clerk reported that additional quotes had been sought for the resurfacing of Alan Powell Lane access and this would be listed as a future agenda item. Cllr Irving reported that she had dealt with a highway issue which had resulted from a visit of the DVLA who had attended the village to check for untaxed cars. It was noted that maintenance of land did not bestow ownership. Cllr Morland spoke regarding the blocked gullies at Tower Hill. The clerk would report this via the myWiltshire app for action.</p> <p>c) To discuss traffic and speeding in the village – Cllr Hutt reported that the situation was not improving and the measures being employed were not being effective. She asked for any advice or suggestions as to how this could be addressed. It was agreed to refer this to the new Council following the elections in May 2017 and establish a working party to take a comprehensive look at these traffic issues.</p>
<p>16/222 7</p>	<p>Parish Projects</p> <p>a) Defibrillator - Further information had been obtained from the Westbury Area Board regarding long term costs for the units and had been circulated to members. It was suggested that the clerk prepare a funding report for the next meeting and chase the Memorial Hall Committee for its response to the request that the unit be sited at the Hall. Cllr Harris reported that she was now the council's representative to the Memorial Hall and the clerk would liaise with her accordingly. It was confirmed that funding would be sought from the Westbury Area Board.</p> <p>b) Adoption of BT payphone kiosk – the contract for signature had been circulated to members, was approved and duly signed (proposed Cllr Short, seconded Cllr Page).</p> <p>c) Trim Trail, Playing Field – the clerk reported that installation was due to commence on Monday 24th April 2017. A report on the funding for the renovation of the play area would be prepared for the June meeting.</p>
<p>16/222 8</p>	<p>Council Reports</p> <p>To receive reports from:</p> <p>a) The Chairman – reported that she had received some expressions of concern over the field behind Alan Powell Lane and the plans for it. The Chair had replied and commented that the footpath should be left clear. Cllr Page reported that the footpath would be sown and residents would therefore need to walk the path. The Chair spoke to the forthcoming ordinary elections, thanking members for their work over the last four years and stating she was looking forward to working with members again for the new term. She clarified that the council would have three vacancies and the clerk would issue some information in the Dilton News and post the information on the noticeboard.</p> <p>b) Members :</p> <ul style="list-style-type: none"> • Cllr Morland highlighted that the decision to co-opt would be a decision for the new Council and agreed it was desirable for some publicity to take place before any co-option took place. Cllr Morland drew attention to the retirement of Cllr Moody and the Council thanked him for his service to the Council over the years. It was agreed to include this in the Dilton News and prepare a card to deliver to Cllr Moody. • Cllr Page spoke regarding the parking situation and it was agreed that this would be referred to the traffic working group planned for the new municipal year. • Cllr Short – queried progress on the new noticeboards and it was reported that this had been listed for June 2017. • Cllr Howells expressed the wish to get involved with the Speed Indicator Device programme. • Cllr Harris reported that the neighbourhood watch sign had disappeared and therefore did not need replacing. Cllr Harris had resigned from the Wiltshire Neighbourhood Watch as she did not find the group useful. She reported that a piece about the trim trail and the elections would be inserted into the parish magazine and it was agreed that the parish council would make a monthly contribution. • Cllr Hutt reported that the Big Breakfast was scheduled to take place from 8.30 am on Saturday 29th April 2017 at the Memorial Hall. The carnival would take place on Sunday 17th September 2017 between 1 and 4 pm. The carnival would be re-branded as Dilton Marsh Village Fete.

	c) The Clerk – nothing additional to report.
16/2229	<p>Correspondence</p> <p>To receive any additional items of correspondence:</p> <ul style="list-style-type: none"> a) Wiltshire Council re: Fun in the Sun Sports Sessions 2017 – it was agreed that that the council would support this again for 2017. b) Tracey Hyde re: Playing Field booking for the Dilton Dash 21st May 2017 – the booking request was approved.
16/2230	<p>Meeting schedule</p> <p>The date and time of the Annual General Meeting was noted as Thursday 18th May 2017 at 8.00pm. It was agreed to hold the Annual Parish Meeting prior to this meeting at 7.00 pm.</p>

There being no further business the meeting was closed at 9.30 pm.