

DILTON MARSH PARISH COUNCIL

Minutes of the meeting held on Thursday 21 April 2016 at 7.30pm in Dilton Memorial Hall

Present: Councillors Cllr. A Coutts-Britton (Chairman of the meeting), Mr D Howells, Mr W Johnson, Mr D Middleton (Part-time), Mr J Moody, Mrs J Short and Mr R Coleman (Clerk).

Wiltshire Council Cllr. J Wickham attended (Part-time)

There were no members of the public present initially.

2059/16 Welcome and Introductions.

The Chairman welcomed those present.

2060/16. Apologies.

Apologies for non-attendance were received from Cllrs. S Harris, A Irving, P Jones, F Morland and M Roberts. No apologies were received from Cllr. A Page.

2061/16. Declaration of Interests.

There were no interests declared.

2062/16. Minutes of the Ordinary Parish Council Meeting held on 17 March 2016.

The Council **resolved** that the minutes be signed as a true and accurate record.

2063/16. Neighbourhood Policing Team (NPT).

a. The Clerk reported that he had been sent a written report by the NPT (PCSO Caroline Wright) prior to the meeting. He stated that the report comprised two parts – A statement on the current priorities and news from Wiltshire Police followed by brief details of Local Crimes. The Clerk reported the following local crimes (Shown in italics):

ANY RELEVANT SERIES

The month of March showed no crime series or increases in any individual crime type. In other rural area's there has been an increase in theft from motor vehicles offences, whereby vehicles parked in rural beauty spot areas, have had windows smashed and valuable items stolen.

LOCAL CRIMES

REPORTED CRIME FOR THE WESTBURY RURAL AREA, MARCH 2016

Bratton <i>Dwelling Burglary Criminal Damage to Motor Vehicle Theft from Motor Vehicle - handbag Theft of Leisure battery and Electric Fencing Criminal Damage to fence and field</i>	Edington <i>Theft from Motor Vehicle</i>
Heywood <i>Theft of Solar Panels Theft of bronze Statues</i>	Dilton Marsh <i>Criminal Damage to Garage Door Non Dwelling Burglary - Shed</i>

Signed

Date

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REMINDER to all residents ensure you lock your garages and sheds, at this time of year we see an increase in gardening power tools being stolen from insecure sheds. Also it is a good idea to keep a record of any serial numbers. Websites such as <https://www.immobilise.com> allow you to securely register the details of valuable items.

<https://www.police.uk/>

This link will allow you to check crime stats in more detail for your area, and all surrounding areas.

Community Coordinator Pc 2446 Charly Chilton : charlotte.chilton@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

The Clerk reported that he had met with Inspector James Brain to discuss Community Policing and the content of the reports to the Parish Council following complaints from a number of Parish Councils, including Dilton Marsh Parish Council. The Clerk stated that Wiltshire Police had recognised the need to increase the visibility of members of the Community Police Team (CPT) in communities and that actions were in place to achieve this improvement with the PCSOs taking a more direct and active role. It was agreed that the value of the reports to Parish Council lay in the detail of local crimes and incidents and this detail can best be accessed via www.police.uk/ (see above), although it was acknowledged that it was important for the reports to also carry important messages regarding community safety and individual wellbeing. He added that a further meeting with Insp. Brain was planned in four or so months' time.

b. In a written report to the Council, Cllr. Harris had stated that there had still been no contact whatsoever from PCSO Caroline Wright and that there was to be a meeting in Warminster on Saturday 30 April which she hoped to attend when the Neighbourhood Watch team will be present.

2064/16. Planning.

a. The Council noted the status of the extant planning applications thus:

15/11513/FUL	14 The Avenue	Side, rear and front extensions	Pending
15/12711/FUL	Brook Hall, North Bradley	Alterations to existing outbuildings as two residential holiday let units (1no. two-bed and 1no. four-bed) and an office. Outbuildings are within curtilage of Grade II-listed main house.	Pending
16/00084/LBC	Brook Hall, North Bradley	As above	Pending
15/12511/FUL	Land opposite 2A Clivey	Proposed 3 bed house	Refused
15/12551/OUT	Land at Westbury Sailing Lake, Station Road, Westbury	Hybrid planning application seeking outline planning permission for the erection of up to 300 dwellings etc.	Pending
16/00326/FUL	Grouse Cottage, 34 Stormore	Two storey rear extension, replacement of window to patio doors and patio doors to window. New front porch.	Approved
16/00409/LBC	Grouse Cottage, 34 Stormore	Two storey rear extension, replacement of window to patio doors and patio doors to window. New front porch.	Approved

Signed

Date

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16/00729/FUL	Land at Petticoat Lane	Demolition of existing industrial buildings currently used for B2 Light Industrial and B8 Storage Space and erection of 8 new Commercial units for B2/B8 use (Resubmission of 15/01974/FUL).	Pending
16/00587/FUL	Brokerswood Country Park, Brokerswood Road	Change of use to locate 90 holiday lodges, 20 touring units and 10 camping pods together with associated infrastructure and LPG storage area (in place of 89 touring pitches).	NORTH BRADLEY Pending

b. The Council examined the following planning applications and **resolved** to send comments to Wiltshire Council as shown in italics:

16/02860/FUL	32 High Street	Erection of two storey rear extension, including removal of latter-day single storey structures and associated works	NEW
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The Parish Council has no objections to this proposed development.

c. The Council examined the following planning application that was received after 14 April 2016 and **resolved** to send comments to Wiltshire Council as shown in italics:

16/02770/FUL	23 St Marys Lane	Proposed two storey extension (Amendment to planning permission 14/04816/FUL)	NEW
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The Parish Council has no objections to this proposed development.

d. In a written report to the Council, Cllr. Harris confirmed that she had attended the Neighbourhood Plan Seminar, sponsored by DCLG and Community First held on 16 March 2016 and she proposed that the Parish Council produced a Neighbourhood Plan. She had added that she would produce a report of what resources are available and that she would outline the processes that are required to the Parish Council at the next meeting.

e. The Clerk explained the proposed changes to the Community Infrastructure Levy Regulation 123 and that the Council **resolved** that it had noted the proposed changes and that it had no comments to send to Wiltshire Council.

f. There were no other planning matters raised.

2065/16. Finance.

a. The Clerk reported that the current financial position at 31 March 2016 was as follows:

Dilton Marsh Parish Council

Treasurers Account Balance as at 29 February 2016

4813.87

INCOME

None

0.00

TOTAL

4813.87

Deduct Cheques presented

Signed

Date

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1452	Acer Tree Surgeons	474.00	
1453	Seasons Ecology	462.00	
1455	Clerk's Salary (March)	438.00	
1456	Clerk's Expenses (Feb)	63.18	
1457	HMRC PAYE Month 12	109.40	
1458	AECOM	600.00	
	TOTAL	2146.58	2146.58

Late Presented Cheques

1459	St Johns CC	144.34	
1460	RAPID (Aspire)	93.65	
1461	RAPID (Community Consultation)	25.00	
1462	DM Memorial Hall Hire	148.5	
1463	S Harris (Expenses)	15.30	
	TOTAL	426.79	426.79

Unpresented Cheques

	TOTAL	0.00	0.00
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Balance at 31 March 2016

2240.50

Treasurers Account Total

2240.50

Accounts due for payment - April 2016

	Clerk's Salary (March)	438.00	
	Clerk's Expenses (March)	78.98	
	HMRC PAYE Month 1	109.40	
	St Johns CC (February)	72.17	
	RAPID	67.56	
	Memorial Hall Hire Charge	45.00	
	TOTAL	811.11	

30 Day Account

Balance at 29 February 2016

20223.54

INCOME

	09-Mar Interest	0.80	
	TOTAL:	0.80	20224.34

DEDUCTIONS

	None	0.00	
	TOTAL:	0.00	

Balance at 31 March 2016

20224.34

Total funds held by Dilton Marsh Parish Council as at 31 March 2016:

22464.84

b. The Council **resolved** to donate a maximum of £250 towards the costs of the Village Day and Picnic Day and for the money to be disbursed to the relevant organisations at the discretion of the Chairman of the Parish Council.

Signed

Date

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c. The Council **resolved** to make the payments shown under 'Accounts due for payment' above (including a belated payment to Cllr. Harris) and the Council **resolved** that councillors expenses are to be paid and that the Clerk is to exercise his judgement over the reasonableness of such claims prior to submitting them to the Council for payment.

2066/16. Community Area Board/Community Area Transport Group.

The Chairman stated that next CATG meeting is to be held on 18 March 2016 and that there was nothing to report in respect of the Area Board.

2067/16. Highways/Environment.

a. The Clerk reported that Cllr. Wickham had attended the Area Board meeting at which there had been a presentation on 'Local Roads Investment' and that he had commented that the roads at Dilton Marsh are generally in good order, unlike others in the County. The Clerk added that Cllr. Wickham was now the Portfolio Holder for Highways and that he had stressed the need to use 'My Wiltshire' app for reporting faults/defects.

The Clerk stated in a further report, Cllr. Wickham had stated that the design for the Clivey/Dilton Marsh Footway was being worked up and that there was to be further notification to/consultation with the residents of Tower Hill before that road safety scheme was introduced in September.

b. Councillors commented how quiet and traffic-free the village had been during the temporary closure of the B3099. In a written report to Council Cllr. Harris reported that a manual count of traffic while the B3099 road was fully closed (i.e. before people started to slip through!) was 26 going past Shepherd Mead between 8-9am. She also stated that in respect of the Speed Indicator Device (SID), the next meeting is to be held on Monday 9 May when a SID sharing agreement will be drafted.

Cllr. Short reported the very poor state of The Hollow, especially the sides of that road where there were exceptionally deep gullies. She commented that the deterioration of this road had been exacerbated by the diversion of vehicles during the B3099 closure. The Chairman asked that Cllr. Roberts be informed and for him to contact Wiltshire Council.

2068/15. Playing Field.

a. The Council noted the exchange of correspondence relating to the request for access to the Playing Field and across it to enable works at High Street to be undertaken and for a scaffold lorry and a skip lorry to traverse the Playing Field. There ensued a lengthy discussion regarding the vulnerability of the new drainage works and the significant risk of damaging the Playing Field surface and Car Park bund. Cllr. Coutts-Britton commented that there was also access to the rear of the property concerned from High Street without the need to access the Playing Field – a view supported by other councillors. The Council **resolved** that permission would not be given for the vehicles to access the Playing Field. The Clerk was asked to write to the parishioner along these lines.

b. In a written report to Council, Cllr. Harris commented that having endured the children trying to break to pieces the ruined shed in the field behind the playing field and spending an afternoon jumping on and off the containers that she would like to propose that the upper portion of the containers is painted with non-drying paint.

In a written report to Council, Rebecca Durham gave the following update:

- The playing field consultation is ongoing and we have received a lot of useful feedback.
- The event on the 19th March was well attended and gave us the opportunity to meet and discuss with more people. Thank you to those members of the Council who came along, especially Will's wife Jennifer who made a lovely cake!

Signed

Date

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- We have been in touch with all the village groups and businesses and as a minimum given them questionnaires to share out and complete. We held an assembly at the school this Monday and then children in each class 'voted' with stickers for their favourite play activities! We are also in the process of discussing in more detail with those residents who back onto the area.
- We will analyse the results in time to bring them to the May Council meeting for your information. We will then hopefully be able to agree next steps.

Cllr. Coutts-Britton added that RAPID is investigating 'natural play', utilising The Firs for the older children and a revamped Play Area for the younger ones.

2069/16. Members' Reports.

Cllr. Moody – The recent Film Night was a great success with the showing of 'The Lady in the Van. The evening was fully booked. The Next Film Night is on 8 May when 'Bridge of Spies' is to be shown.

Cllr. Coutts-Britton – A talk on 'The Battle of the Somme' is to be given on 15 October.

Cllr. Middleton – The Headteacher of Dilton Marsh Primary School has moved on and a new Headteacher (currently the Deputy Head) is to take up post in September.

Cllr. Middleton – The traffic flow survey undertaken by Cllr. Harris shows how different the traffic volume is when the B3099 is closed and confirms the view that the majority of traffic in Dilton Marsh is passing through and is not local traffic. A Traffic Report with recommendations is to be produced and presented at the June meeting.

The Clerk was asked to add 'Co-option of a New Member to the Agenda for the next meeting.

2070/16. Clerk's Report.

a. The Council noted that the date and time of the next meetings:

- Annual Parish Meeting – 19 May 2016 at 7.30pm.
- Annual Parish Council Meeting – 19 May 2016 at 8pm approx. (immediately following the Annual Parish Meeting).
- Ordinary Parish Council Meeting – 19 May 2016 at 8.30pm approx. (immediately following the Annual Parish Council Meeting).

b. The Clerk stated that he had received correspondence from Royal Mail indicating that a new Post Office Branch is to be opened at Fairfield College, subject to final arrangements being made.

There was no other business and the meeting closed at 8.50 pm.

Signed:

Chairman of Dilton Marsh Parish Council

19 May 2016

Signed

Date

DILTON MARSH PARISH COUNCIL

Actions – PC Meeting 21 April 2016

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|---------------|--|
| Action 2/2064 | Clerk.
To write to WC – Planning applications. |
| Action 5/2065 | Clerk.
To make payments. |
| Action 6/2067 | Clerk.
To contact Cllr. Roberts – Condition of The Hollow. |
| Action 7/2068 | Clerk.
To write to applicant - Playing Field access/Drainage works. |

Signed

Date